



**AGENDA ITEM A – 1**

**INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Thursday, December 3, 2020**

**1. CALL TO ORDER AND ROLL CALL**

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The Board of Directors Meeting of the Indianapolis Public Transportation Corporation (IPTC) was called to order by Chairman Greg Hahn at 5:02pm, Thursday, December 3, 2020. Pursuant to Executive Order 20-09 relating to the continuity of operations of Government issued by Governor Eric Holcomb subsequent to Executive Order 20-02, which declared that a public health disaster emergency exists in the State of Indiana as a result of the Coronavirus disease “COVID-19”, this meeting was held both remotely and in person, with four (4) Board Members attending remotely via Zoom and one (1) Board Member attending in person.

**1.1 ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Greg Hahn	Chair	Present
Adairius Gardner	Vice Chair	Present
Mark Fisher	Secretary	Present
Richard Wilson	Treasurer	Present (In Person)
Vacant	Board Member	N/A
Lise Pace	Board Member	Present
Vacant	Board Member	N/A

A quorum was present.

**2. AWARDS AND COMMENDATION**

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President/CEO Inez Evans presented the awards and commendations. Recognized were safe drivers for October 2020, one (1) driver for 23 years of safe driving, one (1) driver for 41 years of safe driving, October Operator Employee of the Month, October Garage Employee of the Month, one (1) employee for 35 years of service, one (1) employee retirement with 32 years of service, and out-going Board Member, Tommie Jones.

**3. COMMITTEE CHAIRPERSON REPORTS**

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- 3.1. Service Committee – Service Committee Chairperson Adairius Gardner
- 3.2. Finance Committee – Finance Committee Chairperson Richard Wilson

#### 4. CONSENT AGENDA

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Upon staff recommendation, motion for consent approval by Chairman Greg Hahn for Agenda Item A-1, A-5, A-6, A-7, A-8, & A-9 are as follows:

- AGENDA ACTION ITEM A – 1: Consideration and Approval of Minutes from Board Meeting held on October 22, 2020
- AGENDA ACTION ITEM A – 5: Consideration and Approval of Contract Extension for Bus Shelters, Maintenance Repairs and Cleaning
- AGENDA ACTION ITEM A – 6: Consideration and Approval of RFP 20-08-362, Service Uniforms
- AGENDA ACTION ITEM A – 7: Consideration and Approval of AX 2012 Functional Support
- AGENDA ACTION ITEM A – 8: Consideration and Approval of VoIP Services
- AGENDA ACTION ITEM A – 9: Consideration and Approval of Employee Intranet

RESULT: Accepted - Agenda Item A-1, A-5, A-6, A-7, A-8, & A-9  
MOVER: Greg Hahn  
SECONDER: Mark Fisher  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

#### 5. REGULAR AGENDA

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- ACTION ITEM A – 2 – Consideration and Approval of Board of Directors’ Meeting Dates for 2021

President/CEO Inez Evans presented Action Item A-2 to the Board of Directors to approve the 2021 Board of Directors’ Meeting Dates. The Board will meet on the 4<sup>th</sup> Thursday of each month at 5pm, with the exception of November and December. Due to the holiday season, there will be no meeting in November, and the December meeting will be held on Thursday, December 9<sup>th</sup>, 2021. The Finance Committee and Service Committee will meet at 8:30am and 10:30am, respectively, on the Thursday before the board meetings.

RESULT: Accepted – Action Item A – 2 – Approval of Board of Directors’ Meeting Dates for 2021  
MOVER: Greg Hahn  
SECONDER: Lise Pace  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

- ACTION ITEM A – 3 – Consideration and Approval of Purchase of Replacement Paratransit Vehicles

Senior Director, Mobility Solution Michael Roth presented Action Item A-3 to the Board of Directors to approve Purchase of Replacement Paratransit Vehicles. The ADA requires public transportation

companies operating fixed route transportation systems to provide comparable paratransit services to people with disabilities. Open Door Paratransit Operation serves riders who qualify for this service due to a disability or a disabling health condition which would prevent them from regular use of the fixed-route system. The useful life for the vehicles being replaced will expire the first quarter of 2021.

RESULT: Accepted – Action Item A – 3 – Approval of Purchase of Replacement Paratransit Vehicles  
MOVER: Adairius Gardner  
SECONDER: Greg Hahn  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

- ACTION ITEM A – 4 – Consideration and Approval of Procurement – Red Line Route Extension Vehicles

Senior Director, Mobility Solution Michael Roth presented Action Item A-4 to the Board of Directors to approve Replacement – Red Line Route Extension Vehicles. The Red Line route was designed to serve Westfield to Greenwood. The first phase built was Broad Ripple to University of Indianapolis and the majority of the local service was reallocated to serve other areas. With the Red Line phase one (1) there would be gaps in service to the County Line north and south. To address this “local route extensions” were added to the Red Line.

RESULT: Accepted – Action Item A – 4 – Approval of Replacement – Red Line Route Extension Vehicles  
MOVER: Greg Hahn  
SECONDER: Lise Pace  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

- ACTION ITEM A – 10 – Consideration and Approval of Bus Camera Replacement Contract

Chief Information Officer Marcus Burnside presented Action Item A-10 to the Board of Directors to approve Bus Camera Replacement Contract. Pursuant to the Transportation Security Administration (TSA) guidance, a robust, resilient and effective motor coach security plan requires clearly defined threat mitigation, prevention, protection, response and recovery goals designed to reduce risk. Chief among these goals is the ability to deter or defeat a range of existing and emerging threats to transportation security.

RESULT: Accepted – Action Item A – 10 – Approval of Bus Camera Replacement Contract  
MOVER: Mark Fisher  
SECONDER: Adairius Gardner  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

- ACTION ITEM A – 11 – Consideration and Approval of Adoption of Updated IndyGo Capital Plan

Director of Strategic Planning Brooke Thomas presented Action Item A-11 to the Board of Directors to approve Adoption of Updated IndyGo Capital Plan. IndyGo’s 5-year Capital Plan serves as a roadmap to implementing the Transit Plan. It provides a forecast of planned capital revenue and expenditures based on currently available information. IndyGo maintains this plan by revisiting its assumptions and projections as capital projects are implemented, recognizing when revenue is realized, and/or inserting additional information as it becomes available.

RESULT: Accepted – Action Item A – 11 – Approval of Adoption of Updated IndyGo Capital Plan  
MOVER: Lise Pace  
SECONDER: Adairius Gardner  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

- ACTION ITEM A – 12 – Consideration and Approval of Agreement between IPTC and the City of Lawrence for Relocating Utilities to Accommodate the Purple Line

Vice President of Infrastructure, Strategy, and Innovation Jennifer Pyrz presented Action Item A-12 to the Board of Directors to approve Agreement between IPTC and the City of Lawrence for Relocating Utilities to Accommodate the Purple Line. The Purple Line project will involve improvements to Post Road within the limits of the City of Lawrence. Those improvements will, in some cases, require the relocation of public utilities.

RESULT: Accepted – Action Item A – 12 – Approval of Agreement between IPTC and the City of Lawrence for Relocating Utilities to Accommodate the Purple Line  
MOVER: Greg Hahn  
SECONDER: Lise Pace  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

- ACTION ITEM A – 13 – Consideration and Approval of Resolution 2020-19 – Transfer in Appropriations and Carry Forward of Outstanding Encumbrances for FY2020

Vice President of Finance Bart Brown presented Action Item A-13 to the Board of Directors to approve Resolution 2020-19 – Transfer in Appropriations and Carry Forward of Outstanding Encumbrances for FY2020. As part of the year-end review process, IPTC requests to allow for a transfer in Appropriations between the Main Expenditure Categories to fiscal year 2020’s Operating Budget.

RESULT: Accepted – Action Item A – 13 – Approval of Resolution 2020-19 – Transfer in Appropriations and Carry Forward of Outstanding Encumbrances for FY2020  
MOVER: Greg Hahn  
SECONDER: Mark Fisher

AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

- ACTION ITEM A – 14 – Consideration and Approval of New Indianapolis Public Transportation Foundation (IPTF) Board Member

General Counsel Jill Russel presented Action Item A-14 to the Board of Directors to approve New Indianapolis Public Transportation Foundation (IPTF) Board Member. The IPTF board seeks to fill a vacant Board position. The member that was presented for consideration and approval was Mike Lennox, Executive Director of Play Ball Indiana.

RESULT: Accepted – Action Item A – 14 – Approval of New Indianapolis Public Transportation Foundation (IPTF) Board Member  
MOVER: Adairius Gardner  
SECONDER: Greg Hahn  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

- ACTION ITEM A – 15 – Consideration and Approval of Resolution 2020-20 Authorizing Free Rides for Canned Food Donation, Christmas Day, and New Year’s Eve

Senior Director, Mobility Solutions Michael Roth presented Action Item A-15 to the Board of Directors to approve Resolution 2020-20 Authorizing Free Rides for Canned Food Donation, Christmas Day, and New Year’s Eve. IndyGo has partnered with Midwest Food Bank – Indiana division, to allow our riders to join us in supporting our community this holiday season by donating a canned good or non-perishable item good for (one) 1 free-ride on fixed routes on December 15<sup>th</sup>, 2020 from 5:00am to 1:30 a.m. on December 16<sup>th</sup>, 2020. In addition, IPTC will be offering free rides on December 25<sup>th</sup> (Christmas Day) and on December 31<sup>st</sup> (New Year’s Eve) from 8 p.m. to 1:30 a.m. on January 1<sup>st</sup>, 2021 on fixed route and open door.

RESULT: Accepted – Action Item A – 15 – Approval of Resolution 2020-20 Authorizing Free Rides for Canned Food Donation, Christmas Day, and New Year’s Eve  
MOVER: Mark Fisher  
SECONDER: Adairius Gardner  
AYES: Adairius Gardner, Lise Pace, Greg Hahn, Mark Fisher  
NOES: None  
ABSENT: None

## 6. INFORMATION ITEMS

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- I – 1 Mobility Advisory Committee (MAC) Update  
MAC Member presented this item.

- I – 2** Consideration of Receipt of Finance Report for October 2020  
Chief Financial Officer Bart Brown presented this information item.

**7. ADJOURNMENT**

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On order of Richard Wilson, and there being no objection, the meeting was adjourned at 6:04pm.

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Jill D. Russell  
General Counsel